

FRIENDS OF PRIORY FIELDS

MINUTES OF COMMITTEE MEETING ON 15 SEPTEMBER 2011

Present: John Bishop (Chairman) Julie Norman (part only)
 Ian Read (Vice Chairman) Bob Norman (part only)
 Kate Hardingham (Secretary)
 Peter Nightingale

1.	APOLOGIES FOR ABSENCE
	The absences of Peter Athey, Linden Rosam and Chris Saltmarsh were noted and accepted.
2.	MINUTES & MATTERS ARISING
	The minutes for the Committee meeting held on 11 August were presented and approved.
	Item 3.1 – the issue of the inspection of Priory Arch was not considered by the Parish Council (PC) at its meeting on 13 September. JOHN BISHOP TO CONTACT THE PC CHAIR AND CLERK
3.	PARISH COUNCIL ISSUES
3.1	Hay Crop
	No response has been received from the PC regarding the Committee’s concerns over the PC contractor’s failure to perform the crop as per the PC and Committee’s instructions. It was noted that the PC wishes to speak to its contractor before responding.
3.2	Land Trust
	The Chair attended the PC meeting on 13 September at which the land trust was to be discussed but the PC held their discussion on this issue in a confidential section at which members of the public were not present. It is understood that the only matter the PC decided upon was to convene another separate meeting for a later date at which to discuss the land trust.
3.3	Football Field Entrance
	The PC has stated that the work to the new entrance would be completed within the week.
3.4	Field Inspections
	A branch of an oak tree in the Monument Field has been partly broken off. It will need lopping completely at the next working party in the next few days. It was agreed that the branch did not represent a hazard.
	The litter bin near the picnic benches has been removed following its use by dog walkers to dispose of dog mess bags. The bin is stored in the garage. It was agreed that the bin will not be replaced until appropriate procedures are in place for emptying it.
	JULIE NORMAN AND BOB NORMAN ENTERED THE MEETING
4.	TREASURERS REPORT/BUDGET ITEMS

	The reports for July and August 2011 were presented to the meeting.
	The budget for 2011/2012 was discussed and agreed. It was noted that out of the previous year's budget of £4,800 £1,550 was actually spent, though certain works were not able to be undertaken due to adverse weather conditions.
5.	ENVIRONMENTAL STEWARDSHIP REPORT
	Nothing to report.
6.	WEBSITE
	The logos have been changed and most other issues have been sorted out.
7.	WORKING PARTIES
	The clearing of the ditch from the entrance to the garage has been completed.
	Fence to be erected along the football field boundary.
	Further fencing is to be erected behind the garage.
8.	EVENTS AND ACTIVITIES
8.1	Christmas Dinner
	It was agreed that the a Christmas dinner will be held in December at the Bell in Purleigh.
8.2	September Country Fayre
	The Priory Acres group have requested that members of the Committee assist in the setting up of the Fayre on Friday and Saturday morning. Members' availability was discussed.
9.	PUBLICITY/GREEN FLAG AWARD
9.1	Green Flag
	Nothing to report.
9.2	The Journal
	No article to be provided this month.
9.3	In Touch
	Julie Norman to prepare this month's article.
9.4	Brown Sign
	Investigations have been made into obtaining a brown sign for the Fields though it was noted that the cost is significant. It was decided that no action be taken until a response has been received from the PC regarding the land trust.
10.	AGM
	Arrangements for the AGM on 27 October were discussed and agreed. It is expected that approximately 20 people will attend. Drinks will be available from 7.00pm and the meeting will commence at 7.30pm. KATE HARDINGHAM TO CONFIRM THE BOOKING OF THE PITMAN ROOM

11.	NEWS ITEMS
	Further sitings of <i>Lady's Bedstraw</i> have been noted around the Fields.
12.	NEXT MEETING
	The next main Committee meeting will be held on 13 October 2011.
	Meeting closed at 10.00pm

Signed:

Date: