

FRIENDS OF PRIORY FIELDS

MINUTES OF COMMITTEE MEETING ON 8 DECEMBER 2011

Present: John Bishop (Chairman) Geoffrey Woricker
Ian Read (Vice Chairman)
Linden Rosam
Peter Athey
Julie & Bob Norman
Den Harvey

1.	APOLOGIES FOR ABSENCE
	Apologies received from: Peter Nightingale and Kate Hardingham
2.	MINUTES & MATTERS ARISING
	The minutes of the meeting held on 10 th November 2011 were approved subject to a few minor amendments which were agreed and the minutes were signed by the chairman. Proposed by Ian Read, seconded by Geoffrey Woricker
3.	PARISH COUNCIL ISSUES
3.1	Land Trust
	The meeting explored and discussed potential next steps in respect of the Priory Fields Trust.
4.	TREASURERS REPORT/BUDGET ITEMS
	The treasurers report was presented and forthcoming purchases and expenses identified so that the Treasurer can ensure sufficient funds will be available in the current account to meet expenses. The mowers are due for servicing and Ian has obtained 3 quotes. It was agreed that they would be serviced by Chelmsford Grass Machinery in Boreham. It was agreed that JB would approach R.Poulter regarding grant potentially available for building the bridge at the East Water Meadow. It was agreed that £1000 be transferred from savings to current account.
5.	ENVIRONMENTAL STEWARDSHIP REPORT
	Nothing to report.
6.	WEBSITE
	IR reported that photos from the photo competition have been uploaded to the website and that upload of agendas is complete whilst meeting minutes are in progress.
7.	WORKING PARTIES
	The next working party will plant a replacement memorial tree and additional hedging around the football field, plus fillers for some gaps. The new dog bin for Moor Hall Lane entrance has been received and will be erected; the old one will be moved to the main entrance. It was confirmed that John Summerford will be emptying the bin and Den offered to empty it whenever John was away. The litter bin will be put back by the picnic tables as this was agreed by the meeting to be the

	best place for it. The working party will continue clearing the ditch of brambles and creating habitat as appropriate.
8.	EVENTS AND ACTIVITIES
8.1	Christmas Dinner
	JB finalised numbers and details regarding the Christmas dinner booking.
8.2	Field events for 2012
	Various ideas were raised regarding a painting class on the fields in the summer months and Julie will make enquiries of her painting tutor. The annual competition for 2012 will be an art/mixed media competition in which candidates can use any artistic format for their entry provided it relates to the fields in some way.
9.	PUBLICITY/GREEN FLAG AWARD
9.1	Green Flag
	It was noted that the renewal application needs to be submitted by the end of January 2012. In progress JOHN BISHOP TO COMPLETE RENEWAL APPLICATION FOR 2012.
9.2	Brown Sign
	The group discussed the possibility of finding funding for the sign. This will be investigated in due course.
10.	AGM
	No updates. Committee room booked for meetings and AGM
11.	NEWS ITEMS
	Xmas Cards: JN will organise Christmas cards, GW will look for a suitable wintry photo of the arch and LR will provide cards. JB thanked everyone for their contributions over the past year and wished everyone a happy Christmas.
12.	NEXT MEETING
	The next main Committee meeting will be held on 12 January 2012
	Meeting closed at 9.30pm

Signed:

Date: