

FRIENDS OF PRIORY FIELDS

MINUTES OF COMMITTEE MEETING HELD ON 12th June 2014 7:30PM

Present: Ian Read (Chairman)
 Ruth Collen (Minute Taker)
 Julie and Bob Norman
 Tony Bushell
 Peter Nightingale

1.	APOLOGIES FOR ABSENCE
	John Bishop, Peter Athey, Jo Britter, David Oxley-Goody, Geoffrey Woricker, Chris Saltmarsh Linden Rosam and Den Harvey.
2.	MINUTES OF LAST MEETING
	The actions from the last minutes were reviewed. Tony proposed the minutes and Peter seconded.
3	MATTERS ARISING
	No matters arising.
4.	CHAIRMANS REPORT
	No matters arising.
5.	AGM ARRANGEMENTS
	<ul style="list-style-type: none"> • Wild Flowers and free trees: It was decided that we do not need any more wild flowers or trees for the fields. • NCVO summary of Queen’ s Speech: Tony briefly spoke about this. • Open Spaces Society AGM 8th July: Tony gave details of the event.
6	FINANCE REPORT
	Ian went through the budgets John has set for this year, some of these were amended. Suggestion of buying a long handled hedge trimmer and setting aside a new budget for powered tool purchases, possibly £1,000?
	Action: Ian to contact Karen regarding the finance section in the Annual Parish magazine.
	<p>Discussion around replacing the benches and the finances regarding this.</p> <p>We are currently looking at replacing the benches on the fields with ‘vandal proof’ benches, this could possibly be funded by an awards for all grant. With this grant we could also buy a gazebo for future events.</p> <p>Action: Tony will get an application form for the awards for all grant.</p>
7.	WORKING PARTIES
	At the last working party general maintenance was done, which will be done again at the next working party as well as cutting the grass and trimming the hedges along the path to the hall. Mark will be doing the hay cut at the beginning of July.
8	FUNDRAISING
	<ol style="list-style-type: none"> 1. Proceeds from raffle £557 less £40 licence and £32 ticket printing 2. Other Fund Raising

	<p><u>Christmas Craft Fayre</u></p> <ul style="list-style-type: none"> The plans for the Christmas craft fayre are going well. The school hall will be hired as well as the village hall and the pitmans room. To hire the school hall Tony needs to sign the letter to the school drafted by John and the application form needs to be filled and then Julie will drop these into the school. Action: Tony to sign the letter regarding the hire of the school hall. It was decided that we will take 10% of the takings made by the stalls at the fayre. <p><u>Bygone Fete</u></p> <ul style="list-style-type: none"> We are going to have to give the fete a miss this year but Ian will give Geoffrey some leaflets to hand out. Action: Ian to give Geoffrey the leaflets for the fete.
9.	FIELD PROJECTS
	<p>1. Future Field Projects</p> <ul style="list-style-type: none"> A couple of years will be spent on general maintenance. Suggestion of having an open day on the fields and giving tours. This can be on the same day as Julie's cuppa and a chat event, it was agreed that it would be planned for August. Ian has said that he will change the posters for Julie's events to incorporate the open day and then Pam has said that she can drop off the posters at the school a week before. Action: Ian to amend the poster.
10)	PC-RELATED ISSUES
	<p>Ian has received some photos from Bob Law showing evidence of weed killer being used on the fields. The contractor has been asked if he can stop this. Action: Ian will talk to Chris about this.</p>
	<p>Artwork Grant: The Parish Council have agreed to give us a grant of £750 towards the information board, this can then be matched by Peter's Barclays contact, to qualify Peter will be doing a sponsored walk. Tony has said that he will join Peter on the walk.</p>
	<p>Peter can source the frame for the information board from Austin Joinery.</p>
	<p>Discussion around the logos to be displayed on the board, Barclays will now need to be added and possibly Austin Joinery.</p>
	<p>Discussion around the footpath to the watermeadow, suggestion of having a boardwalk. This will be planned for next summer.</p>
11)	PUBLICITY AND NEWS ITEMS
	<p>Can everyone make sure that the new template is used for any letters or posters.</p>
12)	ANY OTHER BUSINESS
	<p>No other business</p>
13)	DATE OF NEXT MEETING
	<p>10th July 2014</p>

Signed:

Date:

